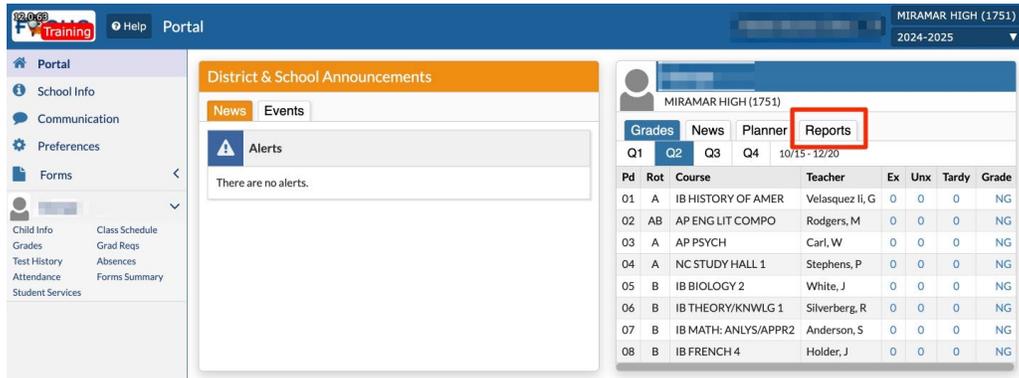


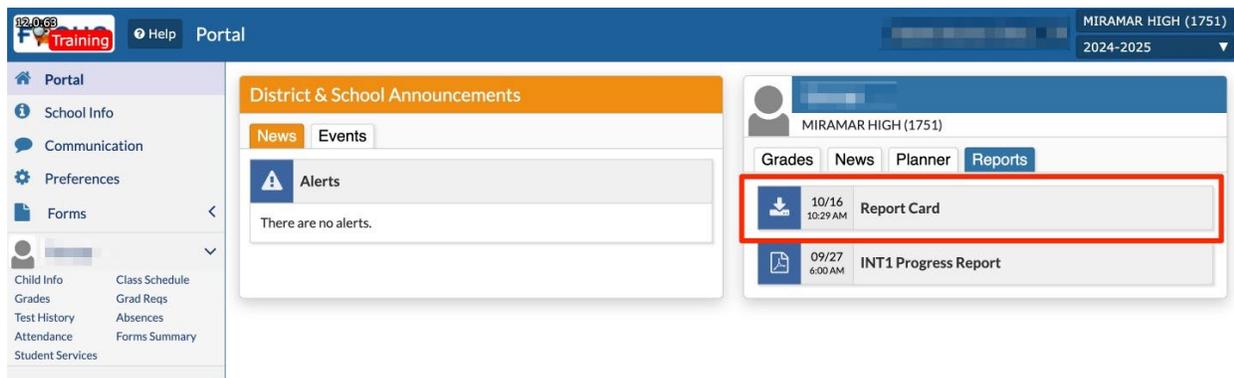
Students can access their report card in their Focus Portal.

Log into your **Focus Portal** via Clever.

Select the **Reports** tab at the top of your student block.



Select the desired Quarter **Report Card** link to open a PDF version of the report card.



The report card will open in a new window.

Select the printer icon in the top right to print the report card.

Select the folder with arrow icon in the top right to download the report card.

